

Town of Lyme
Board of Selectmen
Minutes for September 16, 2010

1. At 8:05 AM Dick opened the meeting. The following attended parts or all of the meeting: Dick Jones (chair), Charles Ragan (member), Simon Carr (member), Pauline Field (Police Manager), Patty Jenks (Town Clerk), Dina Cutting (Administrative Assistant), Shaun O'Keefe (Police Sergeant) and David Smith.
2. Junkyard on Dorchester Rd:
 - a. David Smith came in to ask about the issues with the junkyard. The Board gave him general information on the requirements, but explained that they had to deal with Martha Smith, as the landowner. They also emphasized that they had a concern with additional materials being brought on to the property even after they had contacted the landowner.
 - b. Martha Smith had written asking for a month's extension on the deadline for submitting a clean-up plan. Dick moved and Simon seconded that the Board would grant an extension of one week. The motion passed unanimously that a plan be submitted to the Selectboard by Wednesday September 22.
3. Bob Coyle came in to update the Board on his progress with site plan issues and licensing:
 - a. The parking lines should be painted this weekend and the 'van accessible' disabled sign was now up.
 - b. He had identified 'dark-sky' bulbs to fit the existing parking lot fittings and would be fitting them in due course.
 - c. The Board confirmed that the ZBA had asked the Planning Board to consider sign regulations appropriate to multi-occupancy buildings such as Stella's.
 - d. There was a question on the phrasing of letters sent to the Liquor Commission regarding both Stella's and Lyme Inn's hours of operations. Dina will talk with the Liquor Commission to ensure that the Board's phrasing enables both establishments to operate as already agreed.
4. The following administrative matters were discussed and actions taken:
 - a. The public minutes of September 8th and 9th were approved as submitted.
 - b. The manifest to the value of \$608,217.43 was reviewed and approved. This included \$600,000 for the school.
 - c. Dick reported on the Planning Board meeting of September 9th:
 - i. The Planning Board had agreed to accept Selectboard nominations for the CIP committee.
 - ii. A zoning ordinance amendment concerning co-housing had been submitted.
 - iii. The draft master plan review was moving slowly.

- d. Dick reported on the Conservation Commission of September 13th:
 - i. An Intent-to-Cut for work in the Town Forest was signed, subject to office review. This is for salvage logging resulting from the most recent wind storm. It is anticipated that the timber sales will cover the logging cost.
 - ii. The state had divers in Post Pond on September 15, working on eurasian milfoil. The major infestation is around the boat launch, with a small portion in the southern section of the pond. Divers will return in the spring.
 - iii. The riprap had been placed in the Trout Brook washout and the Commission would be undertaking a work day on Sunday September 19th planting trees at each end of the riprap.
- e. Simon reported on the Building Maintenance Committee:
 - i. Quotes are being sought for an auxiliary heating system using Modines to alleviate the condensation problem in the town garage.
 - ii. Minor painting and maintenance work was being undertaken on the Academy Building.
 - iii. The water issue in the Lela Pike house basement was getting worse and the committee were actively trying to resolve it.
 - iv. Departments have been asked to give assessments of the time/costs spent on routine maintenance and custodian activities to be used for budget figures.
- f. Charles reported on the Energy Committee meeting of September 14th together with Dina and ETAP regarding energy audits for the town. The energy committee will record and manage the utility costs from Dina and input it into the software, which is essentially used for tracking. The main emphasis was on the forecasting and improving energy usage. The Board agreed to sign the waiver release form giving ETAP access to utility costs data.
- g. Dick reported on the UVLSRPC Transportation Advisory Committee meeting of September 14th. No new transportation safety improvement projects had been authorized in Grafton County.
- h. Simon reported on the Budget Committee meeting of September 15th:
 - i. Diana Calder had given a very useful and successful presentation, explaining assessing issues.
 - ii. The main issues which were raised are pay and the shortfall in the bridge, heavy equipment and vehicle capital reserve funds.
- i. Pauline reported on the Safety Committee meeting of September 9th:
 - i. Departments are proceeding well with safety inspections.
 - ii. The transfer station requires a representative.

- j. The election was reviewed. Generally the layout was successful but would need revision to accommodate poll watchers.
 - k. The current HHW, glass and C&D contract with Witcher had expired. The Board signed a 45 day contract with Witcher at the current rates. Chris Witcher will be making some alternative proposals for a full year's contract.
5. Dina reported that two possible properties had been identified for use as mitigation lands for the ball field wetlands permit. Rod Finley of Pathways was currently checking the soils suitability in more detail. The Board agreed that inspection of both properties should be undertaken by the chairs of the Recreation and Conservation Commissions, representatives of DES Wetlands Bureau and UVLT and Pathways. Dina asked that Dave Robbins undertake some mapping of the projects. The Board agreed that the more work that could be carried out 'in-house' the better.
6. At 9:54 AM Dick moved and Simon seconded a motion to go into non-public session under the authority of RSA 91-A:3 II(b) "the hiring of any person as a public employee" to consider hiring for the Transfer Station.
- a. The Board agreed to offer the position to Matt Thebedo at \$9.50/hr with an increase to \$10.00 after a satisfactory three-month probationary period and NH certification as a transfer station attendant.
 - b. At 9:58AM the Board returned to public session.
7. The meeting adjourned at 9:59AM.

Simon Carr
Recorder